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## PHT Meeting Minutes May 5, 2022/8:30am Skagit Station Meeting Room

**Members:** Thomas Boucher, Carolyn Conner, Bill Henkel, Chris Johnston, Kenneth Lawson, Maddy Mackenzie, Kevin Murphey, Maureen Pettit, Oscar Rivera, Lyndie Simmonds, Dean Snider, John Sternlicht, Annaliese Vance-Sherman

**Community Stakeholders:** Jennifer Johnson, Jennifer Sass-Walton

**Staff:** Kristen Ekstran, Camille Keefe, Stacey Anderson

**Guests:**

### Welcome- Maureen Pettitt

Maureen brought the meeting to order and welcomed everyone for the first in-person meeting in over two years. Kristen reviewed the agenda.

### CHA/CHIP Evaluation- Kristen Ekstran

Kristen introduced CHA/CHIP review activity and provided directions. She also took time to reflect on everything that was accomplished in the midst of the pandemic. She thanked Mo and Lyndie for their support to transition to virtual platforms and members for their commitment to both the CHA and the Recovery Plan during an incredibly challenging time. Individuals completed the evaluations on their own and then took the time to discuss their results at their tables. In a large group report out comments were:

- Lyndie Simmonds mentioned how surprised she was at the amount of work they completed and how when she looks back it is hard to remember doing all this.
- Annaliese also mentioned how helpful it was to have everything documented and written out because the pandemic was so overwhelming that it is hard to contextualize all the work they did.
- John Sternlicht also appreciated looking back at the big picture because the work was really completed “brick by brick.”
- Chris Johnston mentioned how instrumental the key sector leader interviews were. He suggested that in the future, more effort should be made to engage the community for the community forums.
- Bill Henkel thanked Kristen for all the help, support, and work she did “behind the scenes.”
- Jennifer Johnson discussed how the forces of change process may need to be looked at or improved. She also suggested thinking about the timing of community forums. They were held in the summer which probably contributed to lower attendance.
- Thomas Boucher suggested looking into tools/methods to inform how the trust engages communities.
- Kristen Ekstran stressed that we start with community members for the next CHA.

### Looking Forward (equity, metrics, ARPA funding, deep dive)- Kristen Ekstran

Kristen provided information on what to expect in coming months. Included in this were creating action steps for equity strategies, working together to collect data and measure the impact of the Recovery Plan, ARPA funding process, and taking a deep dive into some topics such as food security.

**Equity - Camille Keefe**

Camille led a SWOT analysis on four equity strategies: CO1, CO2, CO3, EQ1 that was done in table groups. Groups reported out their finding following the activity.

**Metrics- Stacey Anderson**

Stacey presentation on metrics for measuring progress on the Recovery Plan. She reviewed different sources of data and provided an overview on what to look for when analyzing data. Stacey discussed the importance of data sources being representative, timely, reliable, consistent, and reproducible. Stacey expressed the need for more County level/local data, which presents difficulties due to small numbers. Stacey led a discussion with the Trust about collaborating to collect information that could reflect outcomes and outputs related to the Recovery Plan strategies. Trust members agreed to help collect data from their organizations on strategies related to equity activities and training.

Meeting Adjourned 10:30am

*Minutes compiled by Camille Keefe*